

TOTAL PROPERTY MANAGEMENT
3505 LINCOLN WAY
SUITE 102
AMES, IA 50014
515-292-7777

ADDRESS INTERESTED IN _____
HOW DID YOU HEAR
ABOUT US? _____

RENTAL APPLICATION (Must fill out completely)

PERSONAL INFORMATION

Applicant's Full Name _____ Phone # _____
Social Security # _____ E-mail _____
Driver's License # _____ Date of Birth _____ Age _____
U.S. Citizen (circle) Yes or No If no, we require a valid passport/visa.
Spouse Full Name _____ Phone # _____
Social Security # _____ E-mail _____
Driver's License # _____ Date of Birth _____ Age _____
Other Occupants that will be living in the apartment & relation: _____

RESIDENCE HISTORY

Present address: _____ Apt# _____ City _____ State _____
Monthly Rent _____ Reason for Leaving _____
Landlord _____ Landlord Phone# _____ Date Moved In _____ Move Out _____
Previous address: _____ Apt# _____ City _____ State _____
Monthly Rent _____ Reason for Leaving _____
Landlord _____ Landlord Phone# _____ Date Moved In _____ Move Out _____

EMPLOYMENT / EDUCATION INFORMATION

Employed (circle) Full-Time Part-Time Unemployed Retired Student
Employed By _____ Date Started _____
Position Held _____ Department _____ Supervisor _____
Work Phone _____ Income _____ Other Income _____ Source _____
If student, circle Graduate Student Undergraduate Major _____

OTHER INFORMATION

Have you ever been convicted of a felony? _____ If yes, what were the charges? _____
Have you ever been convicted of a sex crime? _____ Do you own pets? _____
Has an eviction action ever been filed against you? _____ If yes, describe in full _____
Do you smoke tobacco? _____ All of our properties are NON-SMOKING.

Vehicle Make/Model/Color _____ Year _____ License Plate# _____
Vehicle Make/Model/Color _____ Year _____ License Plate# _____
In case of an emergency, notify _____ Phone# _____

Security Deposit: I understand that in the event 12 months of instate verifiable rental history and/or 6 month in state employment history is not available, I will need a guarantor on the lease or increase my deposit to an amount equal to two months' rent. It is strongly suggested that you obtain renters insurance, our insurance does not cover your belongings. I certify that the above information is true and correct and authorize you to contact any references that I have listed and or obtain a credit/criminal history report. I authorize TPM to release any information regarding my residence history. The undersigned Applicant understands that TPM is the Landlord's Agent representing the Owner(s) and not the Applicant.

Signature _____ Date _____

Signature _____ Date _____

www.totalpropertyames.com

GUARANTOR APPLICATION ON REVERSE SIDE

GUARANTOR APPLICATION (Must fill out completely)

PERSONAL INFORMATION

Guarantor's Full Name: _____ Phone #: _____
Applicant's Name _____
Social Security #: _____ Email: _____
Driver's License #: _____ Date of Birth: _____ Age: _____
Address: _____ Month/Year Moved In: _____
City: _____ State: _____ Zip Code: _____
Mortgage Name/Address: _____

Bank Name/Address: _____

EMPLOYMENT INFORMATION

Current Employer's Name: _____
Current Employer's Address: _____ City: _____
State: _____ Zip Code: _____ Month/Year Employment Began: _____
Current Job Title: _____ Employer's Phone #: _____
Supervisor's Name: _____ Current Salary: _____
Hours Per Week: _____ Other Sources of Income: _____

Guaranteeing a rental agreement should not be done unless you are confident the prospective tenant will fulfill all terms of the rental agreement. If the tenant for whom you guarantee falls behind in rent, causes damages, allows guests to cause damages or in any other way violates any term of the rental agreement or rules and obligations of tenancy, you can be held financially responsible. The guarantor will also be responsible for all terms of the rental agreement in the event the tenant moves before the lease term is up, or is evicted. Notices of violations will be provided to the guarantor at the address listed above. Please consider this carefully before guaranteeing.

Signature: _____ Date: _____

ANY ADDITIONAL COMMENTS
